



# PREPROPOSAL STATEMENT OF INQUIRY

**CR-101 (October 2017)**  
**(Implements RCW 34.05.310)**

Do **NOT** use for expedited rule making

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STATE OF WASHINGTON  
FILED

**DATE: May 24, 2023**

**TIME: 8:49 AM**

**WSR 23-11-144**

**Agency:** Department of Licensing

**Subject of possible rule making:** Create a new chapter in WAC 308 to define business rules, guidelines, and the process for conducting administrative reviews.

**Statutes authorizing the agency to adopt rules on this subject:** RCW 46.20.245, RCW 46.20.289, RCW 46.20.291, RCW 46.20.2892; WAC 308-104-025, WAC 308-104-160

**Reasons why rules on this subject may be needed and what they might accomplish:** Administrative reviews and interviews occur when individuals contest actions made by the department that impact their eligibility to operate a motor vehicle. Although administrative reviews and interviews are defined in RCW 46.20.245, the specifics of conducting the document review or interview must be defined by the Department, and applicable business area. Standard procedures will include eligibility, evidence to be reviewed, authority of the review, and other legal remedies available post-review.

**Identify other federal and state agencies that regulate this subject and the process coordinating the rule with these agencies:** N/A

**Process for developing new rule (check all that apply):**

- ☒ Negotiated rule making
- ☐ Pilot rule making
- ☐ Agency study
- ☐ Other (describe)

**Interested parties can participate in the decision to adopt the new rule and formulation of the proposed rule before publication by contacting:**

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Additional comments:

**Date:** May 24, 2023

**Name:** Ellis Starrett

**Title:** Rules and Policy Manager

**Signature:**